

International Agency for Research  
on Cancer



Centre international de Recherche sur  
le Cancer

Vacancy Notice No: IARC/11/FT14

Date: 11 January 2011

Title: Scientist

Application Deadline: **20 March 2011**

Grade: P5

Duty Station: Lyons, France

Contract type: Fixed Term Appointment

Organization unit: IARC (IARC)  
Section of IARC Monographs (IMO)

Duration of contract: Two years (renewable)

#### OBJECTIVES OF THE PROGRAMME :

The Section of IARC Monographs (IMO) produces the IARC Monographs, which are critical reviews and evaluations of the published scientific evidence on carcinogenic hazards to which humans are exposed. The programme does this by convening meetings of international, interdisciplinary working groups of expert scientists to write the reviews and develop the evaluations. The published Monographs are used by international and national health agencies as the scientific basis for their actions to reduce human exposure to carcinogens. The IMO may also consider evaluation of cancer preventive agents in addition to the production of position papers and other publications relevant to the IARC Monographs

#### Description of duties:

The incumbent reports to the Director of the Agency, who has overall responsibility for the Agency's programme. The incumbent is responsible for the design of the overall strategy of the Section, the finalization of the projects and interaction with external collaborators. The incumbent is responsible for line-management, including career development, of all staff within the Section.

The incumbent's assigned duties are as follows:

- a) To oversee and supervise the establishment of priorities for agents and exposures to be evaluated by the Programme, and the selection of agents to be evaluated by each Working Group.
- b) To provide authoritative advice to the Director and senior management on trends and developments in fields related to carcinogenic hazard identification and evaluation, and recommend appropriate action. Advise the Director on the selection and assignment of scientists to be invited as Working Group members, and oversee the assignment of writing responsibilities to individual Working Group members.
- c) To work with the Responsible Officer in preparation for each Working Group; to supervise and guide the scientific staff of the Section in coordinating the preparation of first draft working documents; in the revision, supplementation and final preparation of drafts; and in the checking of text for accuracy after Working Group meetings. Assure that any misrepresentation or misinterpretation of reviewed studies is corrected, while preserving the opinions and judgments of the Working Group.
- d) To act as head of the Secretariat to Working Groups during meetings, and provide assistance and guidance to Working Groups on established working procedures, guidelines (e.g. the Preamble) and precedents.
- e) To maintain personal professional standing as a scientist (e.g. by participation in scientific meetings, authorship of publications, participation in scientific societies). Ensure that the Section performs its work in a

manner consistent with recent scientific developments.

f) To secure extra-budgetary funding for support of the Monographs Programme and maintain necessary liaison with funding agencies, by visits and through timely reporting.

g) To ensure the Monographs programme evolves in line with advances in cancer research (e.g. increased use of mechanistic data) and continues to develop in the context of the requirements of National Regulatory Agencies through, for example, consideration of more quantitative assessments.

h) To develop efficient procedures for processing and publishing of IARC Monographs within six months of the Working Group meetings.

i) To oversee/supervise the development of web-based access to IARC Monographs through maintenance and accuracy of electronic versions of the Monographs and ease of search for visitors to the website.

j) To undertake duty travel and represent the Agency as required. Perform other duties as may be assigned by the Director.

## REQUIRED QUALIFICATIONS

### Education:

Essential: MD or PhD or equivalent degree, in a scientific discipline relevant to this Programme (e.g. toxicology, biochemistry, comparative pathology, epidemiology, or other relevant discipline).

### Skills:

Required WHO competencies:

- Producing results;
- Setting an example;
- Creating an empowering and motivating environment;
- Respecting and promoting individual and cultural differences;
- Communicating in a credible and effective way.

Additional required competencies:

Creative scientific ability and ability to provide leadership.

Excellent knowledge in the areas of cancer epidemiology, cancer bioassays, toxicology or mechanisms of carcinogenesis, and capacity to integrate these areas in the processes of cancer hazard identification and risk assessment. Ability to design working procedures and supervise staff. To be open to and propose new approaches and ideas. Good communication skills and ability to coordinate Working Group meetings and interact with other organizations.

Experience in publishing would be an asset and experience of electronic publishing would be an additional advantage.

### Experience:

Essential: At least ten years of professional scientific research experience in one or preferably several of the areas of cancer epidemiology, cancer bioassays, tumour pathology, toxicology and mechanisms of carcinogenesis, including international participation.

Desirable: Work experience in an international environment.

### Languages:

Excellent knowledge of English. Working knowledge of French and other UN languages would be an asset.

### Additional Information:

Please note that a list of publications is compulsory. To add this list, please go to your profile under additional documents.

Candidates called for interview may be expected to give a seminar.

For more details on employment conditions, including annual leave, education grant, pension scheme, etc.,

visit: <http://www.who.int/employment/contracts/ftp/en/index.html>.

Annual salary: (Net of tax)

101 496 euros with slight variations at single rate

94 290 euros with slight variations with primary dependants

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Online applications are strongly encouraged to enable WHO to store your profile in a permanent database. Please visit WHO's e-Recruitment website at: [www.who.int/employment](http://www.who.int/employment). The system provides instructions for online application procedures.

All applicants are encouraged to apply online as soon as possible after the vacancy has been posted and well before the deadline stated in the vacancy announcement.

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WHO is committed to workforce diversity.

Any appointment/extension of appointment is subject to WHO Staff Regulations, Staff Rules and Manual. Only candidates under serious consideration will be contacted.

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Vacancy Notice In Preparation

This vacancy is shown for viewing only. It is not currently open for applications



IARC has a smoke-free environment and does not recruit smokers or users of any form of tobacco.