

WE STRENGTHEN SCIENCE AND THE HUMANITIES IN AUSTRIA.





FWF Programmes



Contents

- Overview of FWF funding portfolio
- Information on specific programmes

Objectives

- Key Points of different programmes
- What are the particular aspects to pay attention to
- Identification of the appropriate programme



The FWF funding portfolio



Exploring new frontiers – Funding of top-quality research

Stand-Alone Projects International Programmes Special Research Programmes (SFBs) START Programme Wittgenstein Award Cultivating talents – Development of human resources Doctoral Programmes (DK) Schrödinger Programme Meitner Programme Firnberg Programme Richter Programme



Realising new ideas – Interactive effects between science and society KLIF PEEK Support for Scientific Publications Science Communication Programme



FWF funding categories by career stage



Wittgenstein Award

With postdoc experience

- Independent applicant (FWF-Fellow)
- Elise Richter Programme
- START Programme

Postdoctoral work

- Postdocs
- Erwin Schrödinger Programme
- Hertha Firnberg Programme
- Independent applicant (FWF-Fellow)

During Ph.D. studies

- Ph.D. student positions
- Ph.D. students in DK programmes

During university studies

Student employees



Developments

 Programmes for Women in Science – new: Female principal investigators with full-time positions can receive a lump sum until the child's third birthday (EUR 9.600,00 gross/gross per child per year)

Hertha Firnberg Programme:

Elimination of age limit, additional resources for coaching and other measures for human resource development

- Clinical Research (KLIF): no further specific calls
- START Programme: Time window for application shortened from 2–8 years after graduation (PhD), professors no longer excluded
- New lead agency contracts: new call with FWO-Flanders (call open until March, 13 2015) <u>http://www.fwf.ac.at/en/research-funding/fwf-</u> programmes/international-programmes/joint-projects/



Most recent changes

From January 1, 2015

- Further specification of application prerequisites (esp. regarding research track record)
- New guidelines for abstracts: distinction between academic abstract and brief research description for PR purposes
- Reduced number of reviews required in certain programmes
- Simplification of review requirements (questions for reviewers, rating scale)
- More detailed information on decision-making process
- Dispatch of complete reviews <u>and</u> rating scale to applicants
- More specific and comprehensible reasons for rejection
- Limited number of resubmissions allowed
- Systematic provision of information on funding decisions for reviewers



Promotion of top-quality research

Stand-Alone Projects





Stand-Alone Projects – Basic information (1)

Programme

Research projects limited to 3 years' duration with Ø 100,000 € per year (generally 1 Postdoc + 1 Ph.D. candidate + 10-15% other costs) ⇒ Submission on a rolling basis.

- Project leader (if employed at an Austrian research institution) ⇒ international publications commensurate to academic age
- Independent applicants (" FWF fellows") ⇒ Personnel costs for project leader are financed from the project budget. Prerequisite: Fulfilment of territoriality principle, that is, the applicant's main residence must have been in Austria for at least 3 of the last 10 years, or the applicant must have been working in science in Austria for at least 2 consecutive years prior to submitting the application.



Stand-Alone Projects – Basic information (2)

Salaries: FWF Fellow / "independent applicant":

Postdoc- or Senior Postdoc employees

Project collaborators

Postdoc, Ph.D. student employees, student assistants, BMA, CTA and TF

- Number of reviews: at least 2 reviews up to 350,000 €, progressive increases above that level
- **Processing time** ⇒ 3 to 6 months, Ø 4.3 months



Content of project descriptions

- Quality of the project
 - Position/value in international research landscape
 - Innovative aspects
 - Significance of expected results
 - Clarity of research goals (hypotheses)
 - Appropriateness of the methods chosen (including work/time planning and planned dissemination strategies)
 - Quality of cooperation arrangements (national and international)

Quality of human resources

- Scientific quality / potential of the scientists involved and significance of project for their career development
- Broader implications
 - Impact on other disciplines or applications
- Financial aspects
 - Information on the research institution and the funding requested



Questions to reviewers

Section 1 (to be transmitted to the applicant in its entirety):

- 1 Scientific/scholarly quality (including innovative aspects and originality) with special attention to strengths and weaknesses
- 2 Approaches/methods and feasibility of the proposal with special attention to strengths and weaknesses
- 3 Qualifications of the researchers involved (based on their academic age) with special attention to strengths and weaknesses
- 4 Overall evaluation with regard to key strengths and weaknesses

| excellent very good good | average | poor |
|--------------------------|---------|------|
|--------------------------|---------|------|

5 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Notes on the FWF evaluation form (1)

Excellent = funding with highest priority

The proposed research project is among the best 5% in the field worldwide. It is potentially groundbreaking and/or makes a major contribution to knowledge.

The applicant and the researchers involved possess – relative to their academic age – exceptional qualifications by international standards.

Very Good = funding with high priority

The proposed research project is among the best 15% in the field worldwide. It is at the forefront internationally, but minor improvements could be made.

The applicant and the researchers involved possess – relative to their academic age – high qualifications by international standards.



Notes on the FWF evaluation form (1)

Good = resubmission with some revisions

The proposed research project is internationally competitive but has some weaknesses, and/or the applicant and the researchers involved possess – relative to their academic age – good qualifications by international standards.

Average = resubmission with major revisions

The proposed research project will provide some new insights but has significant weaknesses and/or the applicant and the researchers involved possess – relative to their academic age – fair qualifications by international standards.

Poor = rejection

The proposed research project is weak and/or the applicant and the researchers involved lack sufficient qualifications by international standards.



Standardised reasons for rejection (1)

| 1 | The reviews of your application were entirely positive with regard to the research project itself as well as your research qualifications. However, the reviewers expressed even greater support for other applications. For budget-related reasons, the FWF can currently only approve those applications which receive the most favourable reviews and ratings; this means that your application could not be approved. If you choose to resubmit your application, please place greater emphasis on the strengths of the project in order to improve your chances of approval. |
|---|---|
| 2 | The reviews of your application were predominantly positive with regard to the research project itself as well as your research qualifications. However, there were several minor points of criticism in the review, and the reviewers expressed greater support for other applications. For budget-related reasons, the FWF can currently only approve those applications which receive the most favourable reviews and ratings; this means that your application could not be approved. If you choose to resubmit your application, please place greater emphasis on the strengths of the project and take the reviewers' suggestions into account in order to improve your chances of approval. |



Standardised reasons for rejection (2)

| 3 | The reviews of your application were largely positive with regard to the research project itself and/or your research qualifications. However, there were a number of points of criticism in the review, meaning that your application cannot be approved in its current form. If you choose to resubmit your application, please focus on the strengths of the publication and take the reviewers' comments and suggestions into account visibly and in a transparent manner. |
|---|---|
| 4 | The reviews of your application were only partly positive with regard to the research project itself and/or your research qualifications. However, there were numerous points of criticism in the review, meaning that the project would have to be revised substantially and possibly re-oriented in order to be eligible for funding. If you choose to resubmit your application, please take the reviewers' comments and suggestions into account visibly and in a transparent manner. |
| 5 | The reviews of your application were predominantly very critical. As it cannot be assumed that the weaknesses in the application can be remedied within a short period of time, the FWF Board has decided that a resubmission to this funding programme will only be permitted after a period of 12 months. |



Promotion of top-quality research

International Programmes





International Programmes – Objectives

- Target group
 - Scientists from all scientific disciplines in Austria
- Aim
 - Funding of closely integrated, bi- or multilateral cooperative projects (partly thematically focused calls)



International Programmes – Basic information (III) Programme types

- Joint Projects & Joint Seminars parallel proposals submitted to FWF and to the international partner organisation (in accordance with national rules)
- Joint Projects Lead Agency procedure one joint proposal submitted to Lead Agency only (either FWF or intl. partner organisation) in accordance with its rules

ERA-Net Calls

joint proposals for multilateral projects, to be submitted to the respective call secretariat in accordance with the rules of the respective call



Programme-Management Strategy Departement for Internationale

Joint Projects - Lead Agency Procedure, Joint Seminars Christoph Bärenreuter: 01 – 5056740-8702

ERA-Net - Coordination Reinhard Belocky: 01 – 5056740-8701

Joint Projects Beatrice Lawal: 01 – 5056740-8703

Project Officer

Administrative, Operational and Scientific Project Officer

see <u>http://www.fwf.ac.at/en/about-the-fwf/organisation/fwf-</u> team/specialist-departments/



Interactive Effects Science – Society

Application-oriented Basic Research:
Programme Clinical Research (KLIF)





KLIF-Programme – Objectives

Target group

 All clinical scientists working in Austria who possess the appropriate qualifications, sufficient working capacity and the infrastructure necessary to carry out the project submitted.

Objective(s)

- Funding will be available for projects in the field of noncommercial clinical research that are thoroughly described in terms of objectives and methods.
- Projects must involve human patients or healthy subjects and the aim must be to generate new scientific knowledge and insights that improve clinical practice and patient treatment.



KLIF-Programme – Basic informations (I)

- **Applications**: accepted continuously, no application deadlines
- Approval rates: ca. 12 %
- Funding: personnel and non-personnel costs

Exeption: costs of animals and animal care will generally not be financed

 Duration: up to 36 month (projects may be extended to 60 months)



KLIF-Programme – Basic informations (II)

Requirements

- Evidence of suitable preparatory work related to the proposed study
- International publications
- Projects must involve human patients or healthy subjects
- Business organisation must not have a direct commercial interest in the results



KLIF-Programme – Basic informations (III)

Programme-specific requirements

- Each project application must be accompanied by a positive opinion from the relevant ethics commission or evidence of a fundamental approval/endorsement by that commission.
- Projects may be co-funded, but in such cases the applicant must submit a declaration defining the nature of the research collaboration. Organisations co-funding a project are not allowed to act as sponsors according to the ICH-GCP regulations.
- Costs of animals and animal care will generally not be financed within the framework of this programme.



KLIF-Programme

Criteria for project description - Methods and research design

- Type of study (classification)
- Precise description of planned intervention(s)
- Description of methods to be applied
- Relevant criteria for inclusion/exclusion
- Primary and secondary endpoints of the study
- Risk assessment
- Biometric data / statistical analyses (including power calculation), size of sample
- Methods of preventing bias
- Recruiting / availability of patients/subjects
- Gender aspects in research approach
- Rules of good clinical practice (ICH-GC), good laboratory practice and good manufacturing practice (GMP), must be observed.

Criteria for formal requirements

– Non



Questions to reviewers

Section 1 (to be transmitted to the applicant in its entirety):

1 Scientific quality of the proposed clinical research, especially with regard to improving clinical practice and/or optimising procedures. Please address the project's strengths and weaknesses in detail.

2 Approach/methods and feasibility of the proposal with special attention to strengths and weaknesses

3 Research-related qualifications of the clinicians/researchers involved (based on their academic age) with special attention to strengths and weaknesses

4 Overall evaluation with regard to key strengths and weaknesses

| excellent very good | 🗌 good | average | 🗌 poor |
|---------------------|--------|---------|--------|
|---------------------|--------|---------|--------|

5 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Programme-Management

Specialist Department for Biology and Medical Sciences

Iris Fortmann: 01 – 5056740-8211

Project Officer Specialist Department for Biology and Medical Sciences

Administrative and Operational Project Officer

Vera Humer-Strunz: 01 – 5056740-8213

Scientific Project Officer Herbert Mayer: 01 – 5056740-8212 Stephanie Resch: 01 – 5056740-8201



Promotion of top-quality research

Awards and Prizes: START Programme





START Programme – Objectives

- Target group: Young, outstanding researchers of all disciplines, no quotas
- Individual responsibility: Creation/development and management of a working group
- Qualification: For a leading position in the science and research system in Austria or abroad



START-Programme – Basic information (I)

- Call: from early July to mid of September, Decision: in June next year
- **Approval rates**: ca. 8 12 %
- Funding: personnel and non-personnel costs (min 800.000 € to max 1,2 Mio. €)
- Duration: 72 month (3 + 3 years), interim evaluation after 3 years



START-Programme – Basic information (II)

Prerequisites

- Ph.D. completed (certificate received): at least 2 to a maximum of 8 years since completion of Ph.D. as of the application deadline
- Outstanding scientific/scholarly track record, including several international publications in top journals
- innovative research carried out in Austria or under responsibility of an Austrian research institution



START-Programme

- Programme-specific requirements
 - Parts of territoriality principle are cancelled ("incoming programme")
 - Parallel submission: ERC StG
 - Parts may be submitted as Elise Richter proposals
 - Decision: international jury (renown scientists form outside of Austria, <u>http://www.fwf.ac.at/en/about-the-fwf/organisation/start-</u> <u>wittgenstein-jury/)</u>



START-Programme

- Criteria for formal requirements
 - Letter of recommendation: from head of institution or group leader at relevant institution
 - No changes after submission of the application
 - Amount requested min 0.8 to max 1.2 Mio € for 6 years



Programme-Management

Strategy Departement for Nationale Programmes

Mario Mandl: 01 - 5056740-8605

Administrative Programme Officer Alexandra Madritsch: 01 – 5056740-8604

Project Officer

Administrative, Operational and Scientific Project Officer see <u>http://www.fwf.ac.at/en/about-the-fwf/organisation/fwf-</u> team/specialist-departments/



Development of Human Resources

International mobility: Erwin-Schrödinger-Programm







Erwin Schrödinger Programme – Objectives

Target group

 Young, highly qualified postdocs from all disciplines (no age limit)

Objective

- To enable scientists/researchers to work at leading research facilities abroad and to acquire international experience in the postdoc phase
- To explore new scientific/scholarly approaches for Austrian science and research



Erwin Schrödinger Programme – Basic information (I)

- **Submission of applications:** on a rolling basis
- Approval rate: Approximately 50% (highest approval rate at FWF)
- Grant amount: 32,600 47,400 € / year (tax-exempt); travel costs (up to 1,800 € depending on destination); lump sum for children accompanying researcher (up to 4,200 € / year); conference attendance (up to 1,800 € / year); pension insurance contributions
- Return phase in Austria with senior postdoc salary plus 10,000 € / year in project-specific costs
- Duration: 10 to 24 months (abroad) + 6 to 12 months (return phase)



Erwin Schrödinger Programme – Basic information (II)

Prerequisites

- Completion of doctorate (for degree programmes in medicine in Austria, only certain curricula are eligible: N, O, Q 201; N, Q 094; N, O 790 or N 090)
- Experience in proposed field of research
- International publications

Programme-specific requirements

- Reasons for selecting the research institution abroad + invitation
- Recommendation of Austrian research institution and information about opportunities upon return / requested return phase
- Explanation of how the know-how gained through the fellowship can be used later in Austria



Erwin Schrödinger Programme

Criteria for project descriptions

- Ethical issues
- Reason for selection of research institution abroad
- Information on return phase; implementation of know-how in Austria

Criteria for formal requirements

- Declaration from host institution
- Declaration regarding ethics (with questionnaire)
- Invitation of research institution abroad
- Affirmation of the research institution (return phase)



Questions to reviewers - Schrödinger

Section 1 (to be transmitted to the applicant in its entirety):

1 Scientific/scholarly quality of the proposal with special attention to strengths and weaknesses

2 Approach/methods and feasibility of the project (including return phase if applied for) with special attention to strengths and weaknesses

3 Research-related qualifications of the applicant (based on her / his academic age) with special attention to strengths and weaknesses

4 Appropriateness of the chosen host and the host institution with special attention to strengths and weaknesses

5 Attainment of the programme's aims with special attention to strengths and weaknesses: importance of the fellowship for the career development of the applicant and contribution of the know-how gained to the Austrian research landscape

6 Overall evaluation with regard to key strengths and weaknesses

| excellent very good |] good 🛛 🗌 average | poor |
|---------------------|--------------------|------|
|---------------------|--------------------|------|

7 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Development of Human Resources

International mobility: Lise Meitner Programm (Incoming)





Lise Meitner Programme – Objectives

Target group

Highly qualified scientists of any discipline from abroad (no age limit)

Objective

- Strengthening of the quality and the scientific know-how of the Austrian scientific community
- Introduction of new scientific fields into Austria
- Creation of international contacts



Lise Meitner Programme – Basic information (I)

- Submission of applications: on a rolling basis
- **Approval rate**: Approximately 25%
- Grant amount: Postdoc or Senior postdoc salary, removal allowance, lump sum for children accompanying researcher, travel costs, project-specific costs up to 10,000 € / year
- Duration: 12 24 months



Lise Meitner Programme – Basic information (II)

Prerequisites

- Completion of doctorate
- Experience in proposed field of research
- International publications
- "Inverse" principle of territoriality (= must have been based in Austria for less than 3 years of the last 10 years, and less than 2 consecutive years prior to submitting the application)
- Programme-specific requirements
 - Co-applicant at the Austrian research institution (= host)
 - Justification for selecting the applicant ("What kind of additional or new input can be expected by the applicant?")



Lise Meitner Programme

Criteria for project descriptions

- Innovative aspects, with particular reference to the potential input for the Austrian host institute
- Ethical issues
- Reason for selection of the Austrian research institution

Criteria for formal requirements

- Application forms: Declaration regarding ethics
- Academic CV (no more than 3 pages) of applicant <u>and co-applicant</u>
- Recommendation from the Austrian research institution (coapplicant) incl. justification for selecting the applicant and importance of the research proposal within the framework of the programme's objectives
- Additional recommendation (optional)



Questions to reviewers - Meitner

Section 1 (to be transmitted to the applicant in its entirety):

1 Scientific/scholarly quality of the proposal with special attention to strengths and weaknesses

2 Approaches/methods and feasibility of the project with special attention to strengths and weaknesses

3 Research-related qualifications of the applicant (based on her / his academic age) with special attention to strengths and weaknesses

4 Research-related qualifications of the co-applicant and quality (international scientific reputation) of the Austrian research institution with special attention to strengths and weaknesses

5 Attainment of the programme's aims: how do you evaluate the scientific input of the applicant with special attention to strengths and weaknesses?

6 Overall evaluation with regard to key strengths and weaknesses

| excellent very good | 🗌 good | average | 🗌 poor | |
|---------------------|--------|---------|--------|--|
|---------------------|--------|---------|--------|--|

7 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Development of Human Resources

Career Development for Female Scientists:
Hertha-Firnberg-Programm; Elise-Richter-Programm





Women's Programmes: Why?

- Advantages:
 - No age limits
 - Flexible programme design (Elise Richter Programme)
 - Funding of coaching / HR development measures
 - Annual networking workshops
 - child allowance of EUR 9,600.00 (gross) per child per year until the third birthday of the child for project leaders with a 100% employment contract
 - PR measures to enhance visibility of successful women in research (Ceremonial awarding of grants)



Career development for women in research

- In this two-stage career development scheme, the FWF provides outstanding female scholars who wish to pursue an academic career with an opportunity to apply for a total of six years of funding.
- The FWF's career development programme for women in research is divided into two parts:
 - Hertha Firnberg postdoc programme to support women at the beginning of their academic careers
 - Elise Richter senior postdoc programme to help women gain the qualifications necessary for a professorship in Austria or abroad.



Hertha Firnberg Programme – Objectives

- Target group
 - Postdocs of all disciplines; applicants must not already hold a permanent position at a research institution.
- Objective
 - To provide as much support as possible at the beginning of a female scholar's academic career or upon her return from maternity leave
 - To enhance career opportunities for women in science and academia
 - To enhance the integration of women in research



Hertha Firnberg Programme – Basic information (I)

- Calls: 2 calls per year (spring/fall), decisions announced in November / June next call : 07. April - 29. May 2015
- Approval rate: Approx. 25 %
- Grant amount: Postdoc salary, + 12,000 € / year, including 2,000 € for coaching or HR development measures,
- Project duration: 3 years, including possibility of 12 months abroad (with consent of employer ("Entsendung"); reasons and invitation must be enclosed with application)



Hertha Firnberg Programme – Basic information (II)

- Prerequisites
 - International publications
 - Doctorate for degree programmes in medicine in Austria, only certain curricula are eligible: N, O, Q 201; N, Q 094; N, O 790 or N 090)
- Programme-specific requirements
 - Co-applicant (mentor) at the host research institution
 - Letter of support from research institution
 - Career plan (signed by the co-applicant and head of research institution)
 - Letter of support regarding funds for teaching



Hertha-Firnberg-Programme

Criteria for project descriptions

- Institutional integration, available infrastructure and personnel
- Scope and significance of national and international cooperation arrangements

Criteria for formal requirements

- Programme-specific data with declaration from co-applicant
- Applicant's career plan
- Co-applicant's CV and list of publications
- Letter of recommendation from co-applicant
- Letter of support regarding funds for teaching activities
- Invitation from research institution abroad (if necessary)



Questions to reviewers - Firnberg

Section 1 (to be transmitted to the applicant in its entirety):

1 Scientific/scholarly quality of the proposal with special attention to strengths and weaknesses

2 Approaches/methods and feasibility of the project with special attention to strengths and weaknesses

3 Research-related qualifications of the applicant (based on her / his academic age) with special attention to strengths and weaknesses

4 Research-related qualifications of the co-applicant and quality (international scientific reputation) of the Austrian research institution with special attention to strengths and weaknesses

5 Attainment of the programme's aims: importance of the project for the career development of the applicant

6 Overall evaluation with regard to key strengths and weaknesses

| excellent very good good av | erage 🗌 poor |
|-----------------------------|--------------|
|-----------------------------|--------------|

7 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Elise Richter Programme – Objectives

Target group

- Highly qualified female scientists and scholars of any discipline, who strive for a university career
- Objective
 - To support outstanding women researchers in their development of an academic career with a view to gaining the qualifications necessary for a professorship

Prerequisites

- Relevant postdoc experience (at least two years)
- International publications
- Preparatory work for the planned research project / venia docendi project



Elise Richter Programme – Basic information

- Calls: 2 calls per year (spring/fall), decisions announced in November / June next call : 07. April - 29. May 2015
- Approval rate: Approx. 25 %
- Grant amount: Senior postdoc salary, Project-specific costs up to 15,000 € / year, including 2,000 € for coaching or HR development measures, plus 5 % general costs
- Part-time work possible (minimum employment: 50 %)
- **Project duration**: 12 to 48 months
- Programme-specific requirements: Career plan, letter of recommendation



Elise-Richter-Programm

- Criteria for formal requirements
 - Programme-specific data
 - Letter of recommendation
 - International cooperation partner(s) form, national cooperation partner(s) form (if necessary)
 - Equipment request form (if necessary; NB: costs!)



Questions to reviewers - Richter

Section 1 (to be transmitted to the applicant in its entirety):

1 Scientific/scholarly quality of the proposal with special attention to strengths and weaknesses

2 Approaches/methods and feasibility of the project with special attention to strengths and weaknesses

3 Research-related qualifications of the applicant (based on her / his academic age) with special attention to strengths and weaknesses

4 Attainment of the programme's aims: is the project planned in such a way that the applicant will be qualified to apply for a professorial position in Austria or abroad upon (the project's) completion?

5 Overall evaluation with regard to key strengths and weaknesses

6 Ethical issues

Section 2 (confidential remarks to the FWF)

Other comments intended solely for the FWF



Programm-Management Department: Mobility Programmes and Women's Programmes

Lidia Eva Wysocki : 01 – 5056740-8503

Barbara Zimmermann: 01 – 5056740-8501

Project Officer

Department: Mobility Programmes and Women's Programmes

Administrative and Operational Project Officer

Robert Gass: 01 - 5056740-8502

Alexander Hanisch: 01 – 5056740-8506

Reinhard Schmidt. 01 – 5056740-8504

Susanne Woytacek: 01 – 5056740-8505



Development of Human Resources

 Career Development for Female Scientists: Elise-Richter-PEEK Programme





Elise-Richter-PEEK Programme – Objectives

- Target group
 - Outstanding female arts researchers who wish to pursue a university career
- Objective
 - To support outstanding female arts researchers in their pursuit of a university career
- Prerequisites
 - At least two years of arts research experience in Austria or abroad
 - International artistic-scholarly publications
 - Preparatory work for the planned research project / venia project
 - In contrast to the Elise Richter Programme, completion of a doctoral degree is not a prerequisite



Elise-Richter-PEEK Programme – Basic information

- Calls: one call per year (spring), decision announced in November/December
- Approval rate: approx. 25%
- Funding: Senior postdoc salary, project-specific costs up to 15.000 €/year, including 2.000 € for coaching or HR development measures, plus 5 % general costs
- Part-time work possible (minimum employment: 50 %)
- Duration: 12 to 48 month
- Programm-specific requirements: Career plan, letter of recommendation



Programme-Management / Scientific Project Officer Specialist Department for Humanities and Social Sciences

Eugen Banauch: 01 – 5056740-8112

Project Officer Specialist Department for Mobility Programmes and Women's Programmes

Administrative and Operational Project Officer Susanne Woytacek: 01 – 5056740-8312



Formal application requirements

- Affirmation of the research institution
- Limits on length/size of application and enclosures
- Additional enclosures
- Applications submitted in English
- List of undesired reviewers
- Required file formats
- Resubmissions
 - clear indication that free-format application is a resubmission
 - brief notes on modifications made as a direct result of reviewer suggestions
 - overview of changes
 - separate responses to reviews



Content problems in applications

- Vague description of problem / research question
- Excessively high goals
- No hypotheses (e.g. pure data collection)
- Little or no discussion of current state of research
- Vague description of methods and work plan
- Lack of focus in project description
- No preliminary scientific/scholarly work
- Costs not justifiable
- Excessively short proposals
- Insufficient command of English